

United States Department of the Interior

BUREAU OF LAND MANAGEMENT

Montana State Office

5001 Southgate Drive, P.O. Box 36800

Billings, Montana 59107-6800

<http://www.mt.blm.gov/>

In Reply To:

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November 29, 2005

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Instruction Memorandum No. MT-2006-017

Expires: 9/30/07

To: State Management Team

From: Deputy State Director, Division of Support Services

Subject: Facility Asset Management System and Condition Assessment Training **DD: 12/19/2005**

Program Area: Engineering, Recreation, Fire, and Telecommunications

Purpose: Request nominations for 1) Facility Asset Management System Training (FAMS), 2) Recreation and Administrative Site Condition Assessment Training, and 3) Dam Condition Assessment Training.

The intent of this IM is to query the number of employees that are interested in attending these training sessions. The number of trainees will be limited to 15-25 individuals per session.

Policy/Action: Nominees for FAMS Training should include individuals tasked with maintenance management of facilities. The target audience for this training is new users to FAMS. This training is anticipated to take place in late-January 2006, in Denver, Colorado.

Nominees for Recreation and Administrative Site Condition Assessment Training should be individuals tasked with performing condition assessments for the facilities identified in FY06 as shown in the 5-year schedule (Attachment 1). This training is anticipated to take place in the spring of 2006, in St. George, Utah.

Nominees for Dam Condition Assessment Training should be individuals tasked with performing condition assessments for the dams identified in Attachment 2. Candidates for the Dams Condition Assessment Training are required to be engineers, or engineering technicians, that have a minimum of 5 years of experience in the design, construction, construction management, assessment, or maintenance of dams. Contractors performing this work are also required to participate in this training. This training is anticipated to take place at the end of April 2006, in Phoenix, Arizona.

Timeframe: The due date for submitting nominees is December 19, 2005.

Budget Impact: Funding for travel is provided in subactivity MT-029-1653-ED9V for individuals in the East Zone, MT-069-1653-ED9V for individuals in the Central Zone, and MT-079-1653-ED9V for individuals in the West Zone.

Background: Implementation of the FAMS requires sufficient users to update information in the system for each office. Information in FAMS consists of data transferred from the Facility Information Maintenance Management System (FIMMS), and data from condition assessments on recreation and administrative sites. At this time, the Montana/Dakotas have nine trained FAMS users that have been maintaining the system. As formal condition assessments of roads, dams, bridges, and trails begin, there will be a need for additional users to review, maintain, and analyze this information.

Formal condition assessments for recreation and administrative sites have been performed by contractors for the last 3 years. It is anticipated that a combination of contractors and BLM personnel, will begin performing these condition assessments on a schedule as shown on Attachment 1. It is anticipated that contractors will assess complex sites with electrical/mechanical systems, and BLM personnel will assess the balance of the sites.

In an effort to provide uniformity and consistency across the Bureau, a formal process/protocol to condition access hazard class dams has been developed. Training in the use of these protocols and checklist will be the first step in acquiring this uniformity and consistency across the Bureau. It is assumed that the Montana/Dakotas will continue to contract this work as long as funding is available. It is recommended that at least one individual from the Central Zone and one from the East Zone receive this training in case future funding is not available.

Manual/Handbook Sections Affected: No manual or handbook sections are affected.

Coordination: This IM was coordinated with the Engineering Advisory Team (EAT) and WO-360 Engineering staff.

Contact: If you have any questions, please contact Scott DeBock, Civil Engineer, at (406) 896-5207, or Greg Bergum, Supervisory Civil Engineer, at (406) 896-5217.

Signed by: Sandra C. Berain

Authenticated by: Jennifer C. McKinley, (MT-935)

2 Attachments

1–CA Schedule Montana (4 pp)

2–Dam Condition Assessment Schedule (1 p)

Distribution w/attms.

Assistant Field Manager, Glasgow Field Station

Assistant Field Manager, Havre Field Station

AO's

(070), Lee Walsh

(060), Carl Patten

(020), Wendy Warren

(TC-300), Larry Bauer

(WO-360), Elliot Ng